

SET UP OF THE AUDIT & ACCOUNTS BRANCHESFinancial Adviser & Chief Accounts Officer - Duties & Functions

1.1 The Accounts and Audit branches in the State Board shall be under the supervisory charge of the Financial Adviser and Chief Accounts Officer.

1.2 The Financial Adviser and Chief Accounts Officer has a dual role to perform. As the Financial Adviser, he shall be independent of the administration and shall have the following functions to perform :-

- (i) He shall advise the Board on all matters relating to receipt and expenditure;
- (ii) He shall have the right to participate in every meeting of the Board and its Committees but shall not have the right to vote thereat. He shall have the right to refer to the Board any matter having financial implications which, in his opinion, ought to be brought to its notice.
- (iii) He shall supervise the preparation of the budget of the Board, the compilation of the Annual and other financial statements and the manner in which the accounts of the Board are maintained and made available to Audit.
- (iv) He shall have the right to record his views on every proposal involving expenditure from the funds of the Board prior to its approval by the Board or its Committees;
- (v) He shall have the authority to advise the Board and its Committees that any particular decision of the Board or its Committees which, in his opinion, should be intimated to the Khadi Commi-

*But not in provision*

